

## January 2, 2018 Organizational Meeting

The organizational meeting for 2018 was opened at 11:00 am by Supervisor Dan Acton. Present were Dan Acton, Jerry Snyder, Fion MacCrea, Bill Cleveland and Mathew Snyder. Also present were Joy Cleveland and Janice Burdick. The first order of business was a motion to appoint Janice Burdick to a two year term as Town Clerk/Tax Collector and Registrar of Vital statistics. The motion was made by Dan Acton, seconded by Jerry Snyder and carried 3-0. Matthew Snyder and William Cleveland were administered the Oath of Office by Town Clerk Janice Burdick.

A motion was made by Bill Cleveland to appoint the following with a second by Matthew Snyder. Discussion: Dan Acton stated that he would like to go ahead and reappoint anyone whose term expires and then send them a letter letting them know they were reappointed. Dan Acton also will contact Bill Dailey and see if he would be interested in filling Bill Cleveland's position on the Planning Board. The motion was carried 5-0.

Bill Cleveland submitted his letter of resignation from the Planning Board effective 12/31/17 and was accepted with a motion by Dan Acton, seconded by Fion MacCrea and carried 5-0.

Deputy Highway Superintendent – appointed by Highway Superintendent  
The following serve at the pleasure of the Board:

Attorney for the Town – Michael Finn

Historian – Doug Clarke

Codes Enforcement Officer/Zoning Inspector – Steve Kilmer

Planning Board – 5 year term – Chris Romanchock. Fill unexpired term (1 year) of Bill Cleveland

Chairman – They will appoint their own Chairperson

Zoning Board of Appeals – 5-year term – Fred Fredrickson.

Board of Assessment Review – 1- 5 year term – Don Cameron

Dog Control Officer – Reappoint Daphne Clark

Official Meeting Date - 2<sup>nd</sup> Thursday of the Month, 7:00 pm.

Official Banks – Community Bank of Alfred

Steuben Trust – Alfred and Hornell

Official Newspapers – The Evening Tribune

- The Alfred Sun

Board Committees: To be decided at a later time.

- Highway -
- Planning -
- Financial -

Mileage reimbursement - .535 per mile.

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Other Business: Supervisor Acton stated that he would like to adopt the Highway Superintendent's Job Description at the regular monthly meeting. Also would like to look at possibility of a grant for an addition to the Town building for Court records.

A motion to adjourn at 11:20 am was made by Dan Acton, seconded by Fion MacCrea and carried 5-0.

Respectfully submitted,

Janice L. Burdick  
Town Clerk