

Zoning Permit Application

Office of the Zoning Inspector
Town of Alfred
Shaw Rd.
Alfred Station, NY 14803

OFFICIAL USE ONLY

Application No.:	
Zoning District:	
Date Received:	

INSTRUCTIONS

1. All applications must be typewritten or printed legibly in black ink.
2. Three copies of this form and all attachments are to be submitted to the town clerk or the zoning inspector. Incomplete applications will not be accepted.
3. A DETAILED SITE PLAN MUST BE INCLUDED

APPLICANT INFORMATION

Name: _____
Mailing address: _____
Phone: Home: () - Work: () -
Location of Property: _____
(road or street number) _____
Applicant is: Owner Registered Architect
 Tenant or Lessee Registered Professional Engineer
 Agent for Owner Contractor
 Other (describe): _____

Complete the following section if the applicant is not the owner

Owner: _____
Mailing address: _____
Phone: Home: () - Work: () -

PROPERTY INFORMATION

Current use and occupancy:		
Date previous use was discontinued:		
Describe the proposed project or use that is the subject of this application:		
The applicant proposes to:	<input type="checkbox"/> Erect or construct <input type="checkbox"/> Alter <input type="checkbox"/> Extend <input type="checkbox"/> Other	<input type="checkbox"/> Change the use of <input type="checkbox"/> Demolish <input type="checkbox"/> Occupy <input type="checkbox"/> Continue current use <input type="checkbox"/> Resume last previous use <input type="checkbox"/> Remove
a structure or structures or land in the Town of Alfred, to be used as:	<input type="checkbox"/> Single-Family Residence <input type="checkbox"/> Two-Family Residence <input type="checkbox"/> Multi-Family Residence <input type="checkbox"/> Agricultural <input type="checkbox"/> Other	<input type="checkbox"/> Business <input type="checkbox"/> Industrial <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Swimming Pool
Check the intended use as listed in the zoning law:	<input type="checkbox"/> Permitted Principal Use <input type="checkbox"/> Permitted Accessory Use <input type="checkbox"/> Prohibited	<input type="checkbox"/> Special Permit Use <input type="checkbox"/> Non-conforming <input type="checkbox"/> Not listed in Zoning law

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ZONING DATA

Lot dimensions	Area:	Square feet	or	acres
List all existing structures on the lot: (Note: all existing structures must be shown on accompanying site plan)				
Area of Principal structure(s):	Square feet.	Height:	Stories:	
Percentage of lot area now occupied by all structures:			%	
Percentage of lot area proposed to be occupied by all structures:			%	
Size of new structure of addition:	ft. x	Feet.	Area:	
Height of new structure or addition:	ft.	Stories:		
Setbacks:	Present	Proposed		
Depth of front yard:	feet	feet		
Width of side yards	feet and	feet	feet and	feet
Depth of rear yard	feet	feet		
If corner lot, setback from side street:				
		feet	feet	
Comments on proposed project:				

AFFIRMATION

The undersigned hereby applies for a zoning for the purposes and on the site described herein and agrees that such purposes shall be undertaken in accordance with all applicable laws and requirements of the Town of Alfred and the State of New York.

The applicant understands that any permit issued by the zoning inspector shall expire if the project or use has not commenced within one year from the date of issuance.

The undersigned further declares that all statements contained in this application and any accompanying plans and specifications are true to the best of his or her knowledge and that the work to be performed and/or the use of the property will be in conformity with the limitations set forth in this application and in any plans filed therewith.

Signature:

Date:

OFFICIAL USE ONLY

Application received by:

	Town Clerk	Date:	
	Zoning Inspector	Date:	
Fee \$	Received by:	Date:	
Permit approved by Zoning Inspector:		Date:	
Permit denied by zoning inspector because of non conformance with Zoning Law, Section:			
		Date:	
Permit referred to the Town Board:		Date:	
Permit approved by the Town Board		Date:	
Permit denied by Town Board because of non conformance with Zoning Law, Section:			
		Date:	
Comments:			